

**ADULT SOCIAL CARE SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED May 2015**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Select Committee. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

**Recommendations made to Cabinet**

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
10 April 2015	RECRUITMENT & RETENTION AND WORKFORCE STRATEGY [Item 8]	The Committee recommends that the Cabinet give consideration to affordable housing for care staff as key workers in Surrey including the use of the council's land and properties.	Cabinet		<i>June 2015</i>

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**Select Committee and Officer Actions**

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
5 December 2013 023	SERVICE FOR PEOPLE WITH A LEARNING DISABILITY PUBLIC VALUE REVIEW	a) That officers work to increase the occupancy rate of Surrey assets with Surrey Residents. b) That future reports illustrate	Area Director NE	The Committee will receive a further report on the outcomes of the Public Value	<i>To be scheduled in 2015</i>

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
	(PVR) UPDATE [Item 8]	<p>the work of community/ self-help groups in relation to each work-stream in the Public Value Review.</p> <p>c) That future reports demonstrate how the service has offered suitable alternatives to short breaks, and seeks more opportunities to identify alternatives.</p> <p>d) That officers report back to the Committee on the progress of the Service for People With A Learning Disability Public Value Review in a year.</p>		Review (PVR) in 2014. This will be added to the forward work programme in due course.	
16 January 2014 031	IMPROVEMENT TO THE ADULTS INFORMATION SYSTEM (AIS) FOLLOWING 'RAPID IMPROVEMENT EVENTS' [Item 8]	That the Directorate involve the Committee in future development of a new system specification.	Assistant Director for Policy & Strategy	Update received in October 2014	<i>October 2015</i>
16 January 2014 032	IMPROVEMENT TO THE ADULTS INFORMATION SYSTEM (AIS) FOLLOWING 'RAPID IMPROVEMENT EVENTS' [Item 8]	That the Committee encourages the Directorate to include feedback from officers who use the system in any future update item.	Assistant Director for Policy & Strategy	Update received in October 2014	<i>October 2015</i>



Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
		<p>Head of Resources to liaise with Chairman of Sight for Surrey to facilitate access to AIS regarding self-funders.</p>			
<p>15 January 2015 062</p>	<p>INTERNAL AUDIT REPORT - REVIEW OF SOCIAL CARE DEBT 2013/14 [Item 9]</p>	<p>The Committee recommends that the different teams involved in the collection of social care debt should work to integrate their processes to ensure a high level of collection.</p> <p>The Committee recommends that the plan to institute an incentive scheme to encourage payment of social care costs should be revisited to gather more evidence before the option is discounted.</p> <p>The Committee suggests that more than two weeks should be allowed for social care users to inform ASC that they are unable to pay the amount they owe.</p> <p>The Committee recommends that direct debit should be promoted as preferred method of payment while acknowledging that this is not a</p>	<p>Senior Principal Accountant</p> <p>Order to Cash Process Owner</p>		<p>June 2015</p>

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
		convenient method of payment for all those who pay social care costs to the Council.			
10 April 2015 063	SOCIAL CARE FOR SURREY PRISONERS: IMPLEMENTATION OF THE ACT'S PROVISION FOR PRISONERS, APPROVED PREMISES AND BAIL ACCOMMODATION [Item 7]	The Committee requests a report on the performance of the service including details of involvement by the voluntary sector at its meeting on 18 December 2015	Health and Social Care Programme Manager		<i>December 2015</i>
10 April 2015 064	RECRUITMENT & RETENTION AND WORKFORCE STRATEGY [Item 8]	<p>That the Select Committee continues to monitor the situation in relation to recruitment and retention in the service and receives a further report in January 2016.</p> <p>Recommends that the Directorate and HR liaise with the voluntary sector including the Surrey Coalition of Disabled People in the recruitment and retention of 'returning staff'.</p>	<p>Area Director – Mid Surrey</p> <p>Strategic HR &amp; OD Relationship Manager</p>		<i>January 2016</i>

Date of meeting and reference	Item	Recommendations/ Actions	To	Response	Progress Check On
10 April 2015  065	THE FUTURE OF SURREY COUNTY COUNCIL RESIDENTIAL CARE HOMES FOR OLDER PEOPLE [Item 9]	The Committee recommends that consideration be given to all staff to ensure that they are given ample opportunities to continue working for ASC or within the council.	Strategic HR & OD Relationship Manager		<i>September 2016</i>